

How do I [apply]?

*Schedule a Kentucky Humanities Council
Chautauqua in the Schools program
by following these easy steps.*

- 1.** Contact your selected [**Chautauqua performer**] to find out if he or she will be available to speak to your group. Please make contact before applying to the Kentucky Humanities Council. If you don't, your program will not take place as you planned.
- 2.** Complete the [**application form**] and return it to the KHC office, along with the [**\$150 booking fee per presentation**]. Call the Kentucky Humanities Council (859.257.5932) for more information.
- 3.** Await [**notification**] from the Kentucky Humanities Council that your program has been approved. You will receive a [**contract**] packet in the mail.
- 4.** Sign the [**contract**], [**confirmation form**] and the [**certification form**] and return them to the Kentucky Humanities Council within [**two weeks**] of receipt.
- 5.** Send a [**confirmation form**] to your presenter. The Kentucky Humanities Council will pay the presenter's honorarium, mileage, lodging and meals.

[Questions?] please phone or contact
[catherine.ferguson@uky.edu]

2010-11 Chautauqua Application (Please include booking fee)

Name of school _____

Estimated audience(s) (75 maximum): _____

Name of program coordinator:

School Address:

Phone/Email: _____

Signature:

Chautauqua program(s) requested:

Date and time of program(s): _____

Location (street address or building, and town):

**Return application form,
with \$150 booking fee for each
presentation, to:**

Kentucky Humanities Council Inc.
206 East Maxwell Street
Lexington, KY 40508-2613
www.kyhumanities.org

If you apply online an invoice will be sent
to you along with your contract.